



Fur[🦷]Get Me N[🐾]t

Daycare & Boarding
Registration Packet



Welcome!

4140 S. Four Mile Run Dr, Arlington, VA 22206 703.933.1935

1722 Florida Ave, Washington DC 20009 202.319.7387

Welcome to Fur-Get Me Not!

We are extremely pleased that you have chosen to use our facility for your dog's daycare and boarding needs. We are confident that you will find our services one-of-a-kind.

Enclosed is your Registration Packet for daycare and boarding services. Please print a copy of this packet and complete all forms prior to your scheduled evaluation. At the evaluation, a member of our staff will review the materials with you and answer any questions you may have.

This Registration Packet contains:

- Services & Pricing Guide – please sign and date
- Client Information Form – please fill out in its entirety
- Daycare Application – please fill out a separate form for each dog that will be attending daycare
- Emergency Contact & Vet Authorization Form – please sign and date
- Service Agreement – please sign and date
- Credit Card Authorization Form – this form is optional for credit card processing
- Evaluation Form – this will be used by the evaluator when observing your pet

Please have the above forms completed prior to your evaluation appointment. In addition, please provide a copy of your dog's most current vaccination records to keep on file. Vaccinations should include rabies, bordetella, and parvo/distemper vaccinations. You can contact your vet's office and ask that they fax this information to us prior to your evaluation appointment. Our fax number is 703.933.1938.

We want to ensure your evaluation goes smoothly and that your experience with Fur-Get Me Not is a positive one. The day of your evaluation, the evaluator will provide you with a folder that contains other helpful tips as well as useful handouts on dog behavior and information on our other services.

Please feel free to contact us if you have feedback, questions or concerns.

Sincerely,

Tom Stuart
GM On Site Operations
GMdaycare@furgetmenot.com
703.933.1935



Dog Daycare & Boarding Services and Pricing Guide

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Dog Evaluation (\$15) – One time registration fee that covers initial evaluation of your dog and usually takes about 30 minutes. Evaluations are offered M-F at 9am and 4pm, and weekends at 10am, 12pm, and 2pm.

Daycare Rates

- **Half Day (\$23)** – 6 hours or less of play
- **Full Day (\$36)** – More than 6 hours of play

Daycare Memberships – Monthly daycare memberships can be purchased at a discount. Memberships begin on the first of the month and end on the last day of the calendar month; balances cannot be forwarded to the following month. Memberships may only be used for full days of daycare and are per dog.

- **Lazy Lab (\$34/day)** – for clients that attend daycare 4-7 days per month
- **Playful Pug (\$33/day)** – for clients that attend daycare 8-11 days per month
- **Barking Beagle (\$32/day)** – for clients that attend daycare 12-15 days per month
- **Rowdy Retriever (\$31/day)** – for clients that attend daycare 16+ days per month
- **Ultimate Socialite (\$560)** – average \$20/day for clients that want unlimited daycare 7 days per week

Late Charge – A late charge of \$1 per minute is incurred if your dog is not picked up before closing. Dogs not picked up 30 minutes after closing will be boarded and client will be responsible for additional boarding fees.

Multi-Dog Discount (20%) – clients with more than 1 dog will receive a 20% discount on each additional dog.

Boarding Packages – Discounted boarding packages are available. The longer the stay, the steeper the discount. Boarding packages include the cost of daycare and cannot be combined with daycare memberships.

- **Havanese Holiday (\$59 daily rate)** for dogs boarding 3 nights or less + pick up fee*
- **Golden Getaway (\$56 daily rate)** for dogs boarding 4-7 nights + pick up fee*
- **Cruising Collie (\$53 daily rate)** for dogs boarding 8-11 nights + pick up fee*
- **Vacationing Vizsla (\$50 daily rate)** for dogs boarding 12-15 nights + pick up fee*
- **Hibernating Hound (\$47 daily rate)** for dogs boarding 16+ nights + pick up fee*
- **Ultimate Sleepover (\$23 nightly rate)** for dogs that have an Ultimate Socialite daycare membership

*pick up fee – if you pick up your dog by 9am there is no charge for daycare, otherwise a half day rate of \$23 will be applied to the final day of your dog's stay, regardless of how long your dog is in daycare that day.

Holiday Boarding Deposit (\$75) – A non-refundable boarding deposit collected at the time of booking your holiday reservation to guarantee space and will be applied towards boarding services. If you cancel with at least 10 days notice, the boarding deposit may be applied towards future Fur-Get Me Not services, otherwise the fee is forfeited as there is no guarantee we can fill your spot so close to the holiday.

Holiday Boarding Surcharge (\$10/night) – An additional holiday surcharge will be applied to your reservation for dogs boarding during holidays when our daycare is closed to the public.

2010 Holidays – Feb. 13-15, May 29-31, July 3-5, Sept. 4-6, Oct. 9-11, Nov. 25-28, Dec. 24-26, Dec. 31-Jan. 2

2011 Holidays – Feb. 19-21, May 28-30, July 2-4, Sept. 3-5, Oct. 8-10, Nov. 24-27, Dec. 24-26, Dec. 31-Jan. 2



Dog Daycare & Boarding Services and Pricing Guide

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Add On Services - These services can be added to your daycare or boarding reservation

- **Pet Taxi (\$20/each way)** – Our employees will taxi your dog to or from our daycare within a 5 mile radius of our facility. Each additional mile is \$1.
- **Pet Taxi Package (\$170)** – Purchase 10 pet taxis at a discounted rate to be used within 60 days.
- **Dessert (\$2/treat)** – Daily choice of gourmet treat made locally by Dogma Bakery.
- **Luxury bedding (\$2/night)** – Upgrade to a soft luxury bed for your dog to sleep on while crated overnight.
- **WE Wash ¹ (\$30)** – We will bathe your dog so he goes home clean and smelling good (for daycare customers, baths are performed between 3-5pm and are only available M-F accompanying a daycare reservation; for boarding customers, dogs will be bathed either the night before or the morning of your scheduled pickup).
- **YOU Wash ² (\$20)** – We provide the supplies, you do the work! Standard wash includes choice of shampoo, combs, brushes, scissors, clippers, apron, towels, shammies, and dryer. Fee is per 30 minutes of use. Each additional 15 minutes is \$7.
- **FURminator Treatment (\$49)** – Includes 60 minutes of wash time, deshedding solution, shampoo, and tool. Each additional 15 minutes is \$7.
- **Specialty Shampoos (\$2)** – Upgrade to a specialty shampoo. Choice includes Oatmeal & Aloe, Crème Rinse & Conditioner, or Light Color Coat Brightener.
- **Ear Wipes (\$2)** – Special ear wipes that clean and deodorizes ears and deters infections.
- **Eye Wipes (\$2)** – Special eye wipes to clean the eye area and remove tear stains.
- **After Wash Spritz (\$1)** – Relieves dry, itchy skin and re-moisturizes coat, comes in a variety of scents.
- **Breath Mints (\$2.50/treat)** – Special breath treat made locally by Dogma Bakery
- **Spa Package ¹ (\$45)** – Includes WE Wash, nail trim, ear and eye cleaning, spritz, and breath mint for a savings of \$4.50.
- **Nail Trims (\$12)** – We will trim your dog's nails for you.

¹ An extra \$10 charge is applied to WE Wash and Spa Packages for large breeds with double and triple coats that take additional time to bathe and dry. These breeds include Akita, American Eskimo, Australian Sheppard, Bernese Mountain Dog, Chow, Collie, German Sheppard, Great Dane, Great Pyrenees, Husky, Keeshond, Malamute, Newfoundland, Norwegian Elkhound, Saint Bernard, Samoyed, Siberian Husky.

² For frequent YOU Wash members, join our Suds Club to receive your 10th bath FREE.

I have read and understand the above services and pricing. I understand that Fur-Get Me Not may modify these rates from time-to-time, in its sole discretion, and that all up-to-date policies, prices, etc. can be found on their website at www.FurGetMeNot.com.

Client Signature _____

Date _____

Printed Name _____



Client Information

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It is important that you provide all of the information below so that we have the correct contact information on file. Please note, Fur-Get Me Not uses email to send invoices and confirmation of reservations or cancellations. Please be sure to provide a valid email address. If any of the information below changes, please contact our office so we may update your records.

Primary Owner

First Name _____ Last Name _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Work Phone _____

Cell Phone _____

Email _____

Which phone number is best to contact you at during business hours?

Secondary Owner (authorized to schedule service & make decisions regarding the care of your pet)

First Name _____ Last Name _____

Home Phone _____ Work Phone _____

Cell Phone _____

Email _____



Daycare Application

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Pet Information

Dog's Name _____ Breed _____ M / F Birthday _____ Weight _____

How did you hear about us? _____

Do you have any specific daycare or boarding reservations you would like to make?

Do you administer monthly flea and tick preventative? Y / N Monthly heartworm preventative? Y / N

Is your dog 10 pounds or less? Y / N Is your dog 12 weeks or younger? Y / N

Does your dog have any food, chemical, or other allergies (please list)? _____

Does your dog like children? Y / N /unsure Strangers? Y / N /unsure Puppies? Y / N /unsure

Does your dog play with toys? Y / N If yes, what favorite toys? _____

Does your dog shred toys, pull out stuffing, or destroy beds? Y / N

Has your dog had any formal obedience training? Y / N When and where? _____

What else would you like to tell us about your dog? _____

Additional Information (to be completed with Evaluator)

1. How often, on a monthly basis, has your dog had interaction with the following?

Dog Parks: never 1x/wk 2-5x/wk -any issues? _____

Dog Daycare: never 1x/wk 2-5x/wk -any issues? _____

Family/Friends Dogs: never 1x/wk 2-5x/wk -any issues? _____

2. Has your dog ever growled or snapped at anyone for taking his/her food or toys away? Y / N

3. Has your dog ever shared food or toys with other animals? Y / N

4. Is your dog afraid of anything such as loud noises, thunderstorms, men? _____

5. Are there any other triggers we should know about? _____

6. Has your dog ever bitten or broken skin of any person or dog, or do they have a record with the city government or animal control of a vicious dog attack. Y / N If your dog has bitten, please explain:

7. Has your dog ever killed or wounded a small animal such as a bird, squirrel, or cat? Y / N

If yes, please explain: _____

8. Is your dog a rescue? Y / N Is there any background knowledge you can share with us? _____



Emergency Contact & Vet Authorization

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Emergency Contact Information

Your emergency contact should be someone local and someone that, in the event of emergency, has access to your home.

Emergency Contact Name _____

Home Phone _____ Work Phone _____ Cell Phone _____

Vet Information and Release Form

Vet Clinic _____

Address _____ City _____ State _____ Zip _____

Phone _____

I understand that in the event of an emergency, Fur-Get Me Not will make every attempt to contact me. In the event that I cannot be reached, I authorize the following:

In the event of illness or injury, I authorize Fur-Get Me Not to seek appropriate medical treatment for my pet. I understand that every effort will be made to take my pet to the vet clinic specified on the emergency form if the situation permits however; Fur-Get Me Not has the authority to seek treatment at any veterinary clinic.

Furthermore, I agree to reimburse Fur-Get Me Not within 14 days of incident for veterinary fees and all related costs including transportation in any amount up to \$_____ (please specify dollar amount per pet. Common amounts are \$200, \$1000, or unlimited).

This release does not expire and will remain valid for all future Fur-Get Me Not services.

Client Signature _____ Date _____

Printed Name _____



Dog Daycare & Boarding Service Agreement

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This DOG DAYCARE & BOARDING AGREEMENT (Agreement") is made this ____ day of _____, 20____, by and between Fur-Get Me Not Pet Care, LLC ("FGMN") and _____ (hereinafter known as "Pet Owner"). WHEREAS, FGMN wishes to provide dog daycare and/or boarding services and Pet Owner wishes to accept such service on the terms and under the conditions recited below; The Parties, intending to be legally bound, hereby agree as follows:

1. Prices for Services are detailed in our Services & Pricing Guide. Prices are subject to change. Payment for all services is required in advance. Cash, check, and credit card payments are accepted.
2. FGMN reserves the right to not accept a dog into daycare or boarding for any reason. All rules of the center are subject to change at the sole discretion of FGMN.
3. FGMN agrees to provide a cageless, off-leash environment for your dog to exercise and socialize with other dogs and our staff during daycare hours. FGMN boarding services are not cageless; dogs are kenneled and left unattended overnight.
4. In the event that your dog becomes ill while in the care of FGMN we will attempt to contact you. If you are not available, we will attempt to contact your veterinarian. At the discretion of FGMN, your dog may be taken to an Emergency Veterinary Clinic, or a veterinarian of FGMN's choice. It is understood that all expenses incurred due to your dog's illness or accident are the sole responsibility of the Pet Owner. Any expenses due FGMN are to be paid in full at the time that you pick your dog up from FGMN. We will not bill you or accept partial payment. In addition, we will charge our current pet taxi rates for the visit to the vet. Pet Owner authorizes FGMN and its representatives to obtain medical treatment for the dog, in the event of an illness or accident.
5. Pet Owner agrees to hold FGMN, its members, owners, directors, officers, agents, employees and lessor of the premises, harmless from any and all claims for loss or injury (including legal fees) which may be alleged to have been caused directly or indirectly to any person or thing by the act of the dog, and Pet Owner personally assumes all responsibility and liability for any such claim. Pet Owner further agrees to hold aforementioned parties harmless from any claim (including legal fees) for loss of the pet by disappearance, theft, death or otherwise, and from any claim or damage or injury to the dog whether such loss, disappearance, theft, damage or injury be caused or alleged to be caused by the negligence of FGMN or any of the parties aforementioned. Pet Owner assumes sole responsibility for and agrees to indemnify and save the aforementioned parties harmless from any and all loss and expense (including legal fees) by reason of liability imposed by law upon any of the aforementioned parties for damage because of bodily injuries, including death at any time resulting wherefrom, or sustained by any person or persons, including Pet Owner, howsoever such injuries, death or damage to property may be caused, and whether or not the same may have been caused or alleged to have been caused by the negligence of the aforementioned parties or any of their employees, agents, trainers or any other persons
6. Pet Owner certifies that he/she is the actual owner of the dog, or is the duly authorized agent of the actual owner whose name is entered above.
7. Pet Owner represents that the pet is free of any infectious disease and is vaccinated for DHPP (Distemper, Hepatitis, Parainfluenza, Parvo), Bordatella, and Rabies. Pet Owner represents the pet is also free of contagious parasitic problems, whether internal or external (including fleas & ticks), and is free of any contagious skin disorder.
8. Pet owner is aware that the FGMN center is a cageless daycare facility by day and caged kennel by night, and is aware that there is inherent risk of illness and injury when dealing with animals.
9. This Agreement sets forth the entire agreement between the Parties with regard to the subject matter hereof. This agreement may be modified, superseded, or voided only upon the written and signed agreement of all the Parties.
10. Resolution of Disputes. Any controversy or claim arising out of or related to this Agreement shall be settled by arbitration administered by the American Arbitration Association. Judgment upon the award rendered by the arbitrator may be entered in any court having jurisdictions thereof. The proceedings on such arbitration shall be held in the District of Columbia unless the parties otherwise agree. The laws of the Commonwealth of Virginia shall apply to the dispute. The prevailing party shall be entitled to an award of attorneys' fees and costs. Pet owner's damages, if any, shall be limited to the monetary value of said pet.
11. Pet Owner represents that the information in the attached Dog Daycare application and/or Boarding In-Take Form is true and that FGMN is reasonable to rely on the accuracy of said information.

I have read and understand the terms set forth above. I agree to abide by all the terms, conditions and statements of this FGMN DOG DAYCARE & BOARDING AGREEMENT.

Signature: _____ Date: _____

Print Name: _____

Last Revised 6/11/2010



Credit Card Authorization

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I authorize Fur-Get Me Not to automatically charge the credit card, listed below, as payment for invoices for any and all future Fur-Get Me Not services. I understand that Fur-Get Me Not will provide me with an invoice either by US Mail or email disclosing the amount of charges.

Client Information

Name (as it appears on the card) _____

Billing Address _____ City _____ State _____ Zip _____

Contact Number _____ work / cell / home (please circle)

Email Address _____

Credit Card Information

Account Number _____

Expiration Date _____

VCode _____ (3 digit code on back of card)

Visa / MasterCard (please circle)

**Note we do not take Amex or Discover*

I understand that this information will be retained on file for any future invoice charges. If you would like to change your credit card information, you will need to submit a new form to our office.

Client Signature _____ Date _____

Printed Name _____

Please return with your registration packet or FAX to 703-933-1938.

Questions? email our accounting department at billing@furgetmeot.com



Date: _____ Client: _____ Dog: _____ Evaluator: _____

Lobby Tests (before entering play area)

1. Greeting - is the dog showing signs of submissive urination Y / N shyness Y / N jumping Y / N high arousal Y / N mouthing Y / N
2. Handling - is the dog comfortable/ relaxed when you touch their front paws Y / N back paws Y / N tail or hind quarters Y / N mouth or muzzle Y / N when you grab the collar Y / N pick the dog up Y / N
3. Dog's behavior while in lobby? shaking tail tucked runs away from you urinates barks at you/dogs friendly jumping growls other: _____

Play Area Tests **Required to spend a minimum of 10 minutes in play area**

1. Can you touch dog by collar and lead around? Y / N If no: head shy snaps freezes other: _____
2. Does the dog share toys? Y / N
3. Does the dog play fetch? Y / N Does the dog bully his way to steal the ball (toy hog)? Y / N
4. Does the dog play with other dogs? Y / N If yes, who? _____
5. Does the dog display play bows? Y / N
6. Does the dog roll on his back or lie down during the eval? Y / N
7. Does the dog snarl, or snap at another dog? Y / N If yes, describe _____
8. Is the dog a barker while playing? Y / N Bark for attention? Y / N Bark to break up other dogs? Y / N
9. Does the dog display signs of spiral play, can't calm down, must separate to avoid confrontation? Y / N
10. Does the dog attempt to mount other dogs? Y / N If yes, who? _____
11. If yes, what is the response when the other dog dislikes it? backs off tries same dog again may scuffle
12. Does the dog hold his head up high? Y / N Does the dog appear confident? Y / N or fearful? Y / N
13. Best suited for what playgroup? ANY / ACTIVE / INACTIVE / SMALL / TOP DOG / TINY / PUPPY
14. Observation of behavior while with small dog? No interest plays concerns: _____
15. Does the dog show any signs of prey drive? Y / N If yes, describe _____
16. Crate test: walks right in needs encouragement whines cannot crate - recommend ISO

Notes

Lobby _____

Play Area _____

Any Concerns _____

